

Thank you for choosing Fred J. Miller Clinics! Our skilled and trained FJM Clinic staff looks forward to meeting and working with you at Northern Arizona University. We are excited to have you stay in motion with us this summer!

Below you will find information that should answer many of the questions regarding your FJM Clinic and help to make your clinic run as smooth as possible.

All participants (including students, band directors and advisors) will need to download:

## General Information for Clinic Participants

**Student Health Form** \*this form must be filled out for all students, directors and advisors

You will need to bring the completed and signed Health Form with you to the clinic.

Maps of Northern Arizona University:

<https://nau.edu/maps/>

You will also need to download **all** of the clinic music at

**Click to Download FJM Summer Clinics 2018 Music**

\*\*The Music Download may not be compatible with mobile phones and tablets. Please download the music onto a computer then transfer to a desired device or CD.

MUSIC CD'S WILL **NOT** BE AVAILABLE AT THE CLINIC SITE. PARTICIPANTS MUST DOWNLOAD THE MUSIC TO A PHONE, MP3 PLAYER, OR BURN A CD PRIOR TO ARRIVAL.

If you have signed up as a STUDENT LEADER/MUSICIANSHIP you MUST BRING YOUR INSTRUMENT, LYRE, and FLIP FOLDER. If you have signed up as a DRUM MAJOR/FIELD COMMANDER bringing your instrument is encouraged, but optional.

**Clinic Check In** will be on **Sunday, July 8, 2018, 11:00 AM-12:30 PM** at **Allen Hall, 4 E. University Dr., Flagstaff, AZ 86011.** The first meal of the day will be supper, so you may want to eat before you arrive to the clinic.

If you will be arriving late to the FJM Clinic, please contact me by 5:00 PM by phone (1-800-444-3524) or email (brenda.milano@fjminc.com), Friday, July 6, 2018, so I can inform your Clinic Administrator.

FJM Clinic On-Site Administrator:  
Northern Arizona University

Tori Angel  
937-531-1957- **for onsite Clinic emergencies only** (this phone will be activated on Saturday, July 7, 2018 at 5:00 PM)

A \$10 key deposit is required for each Resident student/advisor/director. Please bring your key deposit in cash. The key deposit will be refunded to the student/advisor/director when each person returns their own key at the end of the clinic.

If you have a balance, you will need to pay the balance during Check In. We accept cash, check (personal, band booster, or school checks), money order, VISA, MasterCard, Discover, and American Express. Please make your check payable to FJM Clinics. If you have not made any payments towards

the clinic fee, please call our office to make arrangements. We cannot confirm your registration until the deposit or the full amount of the Clinic has been paid.

We want to prepare the needed materials and the Clinic for you. If you have signed up as a Resident student/director/advisor (staying in the dorms during the Clinic and eating meals), we cannot guarantee you a room unless a deposit has been paid. If you have signed up as a Commuter student/director/advisor meals are not included, unless you have signed up for the Commuter Student with meals. If you would like to purchase a Commuter meal plan, please contact me by Friday, July 6, 2018 by 5:00 PM. Our office hours are Monday-Friday, 8:00 AM - 5:00 PM EST.

The **FINAL SHOW** will be **Wednesday, July 11, 2018, 4:00 PM in the University Union Fieldhouse, 1050 S. Knoles Dr., Flagstaff AZ 86011.** All family members, friends, band directors, and advisors are invited to the Final Show. The show will last approximately one hour. All participants will need to return their keys, check out of their rooms, and be picked up by 5:30 PM. The FJM Staff will be leaving the campus to drive to the home office in Ohio.

During the last day, the students will have the opportunity to turn their keys in and consolidate rooms. Keys can also be turned in after the final show. **Participants not returning their key or signing the key chart during check out will be charged for a lost key.**

Please contact the office with any questions or concerns. You may be able to answer your questions at <http://www.fjminc.com/summer-clinics> and click on the FAQ tab. Our office hours are Monday-Friday 8:00 AM - 5:00 PM EST. The FJM Office will be closed on Wednesday, July 4, 2018.

We look forward to an exciting FJM Clinic!!!

Thank you,  
Brenda E. Milano  
Fred J. Miller Clinics  
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Miamisburg, OH 45342  
[brenda.milano@fjminc.com](mailto:brenda.milano@fjminc.com)  
<http://www.fjminc.com/summer-clinics>  
1-800-444-FLAG (3524)  
Fax: 1-877-FJM-FAX1 (356-3291)

Photographs and videos for promotional and training purposes will be taken of clinic activities at each clinic site.

#### CLINIC STORE

FJM Clinics will provide a clinic store with a wide variety of products ranging from clinic apparel, flag tape, lanyards, and whistles.

#### Refund Policy

We will cheerfully refund your advance deposit/payment, minus a \$35.00 processing fee, if we are notified in writing or by phone 14 days prior to the start of camp. **NO REFUNDS ARE MADE IF WE ARE NOT NOTIFIED 14 DAYS BEFORE THE CLINIC BEGINS.** No refunds will be given if a student, advisor, or director does not attend the clinic. If a student leaves the clinic early for any reason, refunds will not be given. We must commit to the various colleges and universities 10 days prior to the start of the clinic.